

Office Of Shikshan Shulk Nirdharan Samiti,Bihar,Patna

Letter No 07(47)

Dated.08/11/2017

To

The Principal
Mata Gujari Medical College,
Kishanganj

Sir,

The office of the Educational Fee Fixation Committee vide letter No.21 dated 20.09.2017 and reminder dated 12.10.2017 had asked for documents for fixation of fee for the session 2017-18 onwards.

The following discrepancies were observed in the documents submitted by you which are as below:-

1. Provide soft copy with complete annexures as require.
2. General Information Sheet not available
3. Infrastructure and Other Facilities not in required format
4. Annexure-B of Furniture not available
5. Annexure E of Student Profile and Annexure-F of Proposed Fee Structure not available
6. Annexure-G of Cost Statement not in prescribed format
7. Annexure-I of Details of New & Proposed Investment not available
8. Annexure-J of Utilisation of Excess fees received from NRI students not available
9. Declaration not provided.
10. Balance Sheet since inception not given (given only for 2014-15 & 2015-16)
11. Note justifying proposed fee structure not provided
12. Copy of broucher etc. not provided
13. Details of Hospital and Hostel expenses not provided
14. Fixed Assets and Depreciation chart as per SLM not provided
15. Proposal is not in prescribed format and not assessed as required

16. Cash Flow and Cash Budget to be provided for the current year and the projected years.

Strictly comply as per the check list provided to avoid inconvenience and future complications, if any.

Share the complete documents so that the Committee can proceed with fixation of fee on urgent basis.

Number the annexures as per the Datasheet provided.

Provide two sets of the required documents with spiral binding for convenience.

Provide soft copy in a CD/Drive and on e-mail id-
ssnirdharansamitee.bihar@gmail.com

Yours faithfully,

V. P. Sinha 08-11-2017

(Vijay Prasad Sinha)

Office Manager

S.S.Nirdharan Samiti, Bihar, Patna